



KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT
DEPARTMENT OF HEALTH, PHYSICAL EDUCATION, RECREATION AND ATHLETICS

1500 Colvin Boulevard
Buffalo, New York 14223-1196
Telephone: (716) 871-3082
Fax: (716) 873-1259
banker@kenton.k12.ny.us
hratka@kenton.k12.ny.us



BRETT A. BANKER

Supervisor

HEATHER RATKA

Curriculum Learning Specialist
Health & Physical Education

LEAH CANESTARO

Secretary

INTERSCHOLASTIC TRAVEL FORM

To be used for trips which are not part of the regular season or require overnight accommodation every effort will be made to submit the form three board meetings prior to departure.

HIGH SCHOOL: KENMORE EAST SPORT: Varsity Ice Hockey
Potsdam, Plattsburgh
DATE SUBMITTED: WED. Sept 27th, 2017 DESTINATION: + LAKE PLACID, NY
Friday December 1st
DATE OF TRIP: To Sunday, December 3rd # OF STUDENTS: 21
2017

PURPOSE OF TRIP:

THE KENMORE EAST HOCKEY TEAM WILL BE PLAYING IN THE
POTSDAM TOURNAMENT ON DECEMBER 1ST AND 2ND.
WE WILL PLAY BECKMANTOWN IN PLATTSBURGH ON
DECEMBER 3RD. WE WILL ALSO VISIT LAKE PLACID.

List of those individuals agreeing to serve as formal chaperones.
If chaperones are district employees note 'position', location and if they require a sub.

KYLE PRAY - HEAD COACH (Teacher - Hoover Middle)
MIKE KLUGE - ASST. COACH (Teacher - Hoover Middle)
KEVIN OZECZOWSKI - ASST. COACH
DON BATTISTA - ASST. COACH

NOTE: K. Pray and M. Kluge will need
Full Day Substitutes on 12/1/17.

Travel Arrangements

Describe in detail the mode of transportation. If chaperones, coaches, parents or other volunteers serve as drivers, please attaché names, ages, and copies of their driver's license along with personal proof of insurance. When securing rental vans or cars drivers **MUST** purchase the additional insurance coverage.

Lodging Arrangements

List phone numbers and room assignments. Please use separate sheet if necessary.

Funding

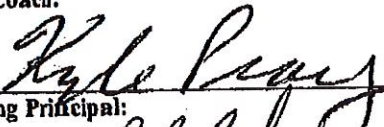
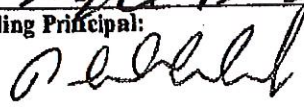
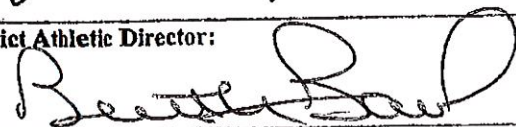
Funding Sources	Estimates on amount raised
Athletes out of pocket contribution	\$ 225.00
Contribution from Booster Club	\$
Contribution from athlete's fundraising	\$ 100.00
Contribution from district funds	\$ NONE
District budget code	Acct. #
All fundraising activity must be approved by the BOE	

Does each athlete have the opportunity to fundraise a percentage of their contribution? yes

Rules and Guidelines

- Student attendance at camps, preseason spring trips etc. is voluntary
- Attendance on the trip cannot be a criteria for team selection
- All athletes must be given the opportunity to raise fund for trip expenses
- A complete itinerary must accompany the request including a cover letter to parents, team rules while on the trip and how discipline will be handled, rooming lists and a complete list of phone numbers
- Copies of parent consent cards must be taken on the trip.

Required Signatures

Head Coach: 	Form Submitted on: 9/27/17
Building Principal: 	Form signed and forwarded on: 9/27/17
District Athletic Director: 	Form signed and forwarded to BOE on: 9-29-17
Board of Education President:	Approved on:

Itinerary for Kenmore East Varsity Hockey Trip

December 1st-3rd

Potsdam, Lake Placid and Plattsburgh

Friday, December 1st

8:30 AM	Leave Brighton Arena. Stop at rest stop area about two hours into the trip near Syracuse.
12:15 PM	Stop in Watertown for Lunch
3:00 PM	Arrive in Potsdam and check into hotel. Light meal.
5:00 PM	Head to rink to prepare for game. Game is at Pine Street Arena.
6:00 PM	Go on ice for 15 minute warm-up.
6:30 PM	Game #1 of the Potsdam Tournament vs Canton.
9:00 PM	Light snack afterwards.
11:30 PM	Curfew. Players in rooms. All rooms quiet at 12 midnight and players should be sleeping.

Saturday, December 2nd

9:00 AM	Wake-Up and enjoy complimentary breakfast at the hotel.
10:30 AM	Check out and load bus.
11:00 AM	Arrive at Pine Street Arena
12:30 PM	Go on ice for 15 minute warm-up
1:00 PM	Game #2 of the Potsdam Tournament vs Potsdam
3:30 PM	Head to Lake Placid
5:00 – 9:30 PM	Dinner on your own in town. Check out Olympic sites from 1980. Shop on Main Street. Possibly skate on oval near Lake Placid High School.
9:30 PM	Head to Plattsburgh and check into hotel at 11:00 PM.
12 Midnight	All rooms quiet and everyone sleeping.

Sunday, December 3rd

9:00 AM Wake-up and enjoy complimentary breakfast at the hotel.

11:00 AM Check out of hotel.

11:15 AM Head to Plattsburgh State College Arena

12:30 PM 15 minute warm-up

1:00 PM Non-League Game vs Beekmantown. Game will be played at Plattsburgh State University. Plattsburgh has been a NCAA Division III powerhouse for many years.

3:15 PM Lunch at a fast food place, bring on bus and head back to Buffalo.

6:30 PM Dinner at Service Area on the NYS thruway.

10:30 PM Approximate arrival time back in Tonawanda at Brighton Arena.

Bus transportation:

Grand Tours (625-9211)

Hotels

Best Western University Inn

90 E. Main Street

Canton, NY 13617

315-386-8522

Friday Night

Comfort Inn and Suites

411 Route 3

Plattsburgh, New York

518-562-2730

Saturday Night

Coaches:

Kyle Pray 716-909-2203

Mike Kluge- 716-946-3369



Mary Jane Vanderbosch <mvanderbosch@ktufsd.org>

Fwd: Send data from KW-Athletics-T3 10/18/2017 12:29

1 message

Leah Canestaro <lcanestaro@ktufsd.org>

Wed, Nov 15, 2017 at 7:42 AM

To: Mary Jane Vanderbosch <mvanderbosch@ktufsd.org>

Hi Mary Jane,

Please find the attached request. I realize that I am sending this after the BOE Meeting held on Nov. 14. Please accept my most sincere apologies. I scanned the information and meant to send it to you on Oct. 18 but I never actually hit send.

Please know that the coach submitted this information with plenty of time for BOE approval. This is entirely my fault. Is there any way that I can get approval for this trip? I would hate for the kids to miss out because of my error. Please let me know and again, my most sincere apologies.

Thank you.

Leah Canestaro*Athletic Department***Kenmore-Town of Tonawanda School District**

Administration Building

1500 Colvin Boulevard

Buffalo, NY 14223

Office: (716) 871-3082

Fax: (716) 873-1259

Email: lcanestaro@ktufsd.orgwww.ktufsd.org

----- Forwarded message -----

From: **PE Copier** <PE-Copier@kenton.k12.ny.us>

Date: Wed, Oct 18, 2017 at 3:29 PM

Subject: Send data from KW-Athletics-T3 10/18/2017 12:29

To: Leah Canestaro <lcanestaro@ktufsd.org>

Scanned from KW-Athletics-T3

Date: 10/18/2017 12:29

Pages: 5

Resolution: 200x200 DPI

**DOC101817-10182017122822.pdf**

150K